

SEP 15 2022

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 2<sup>nd</sup> day of August, 2022, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3

Commissioner Dale LaGrone was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** Commissioner David A. Cole gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of Panola County Chamber of Commerce, invited the Commissioners and the public to the upcoming Economic Development Workshop, scheduled for August 29, 2022 from 9:00 AM to noon.

Clarissa Moon, Panola County FCS Extension Agent, announced that there will be a 4H End-of-Year Celebration on Saturday, August 20, 2022 at 6:00 PM at the Carthage Civic Center.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge David Anderson recognized and welcomed Mike Elswick, journalist for the Panola Watchman. Judge Anderson also reminded those present that the County is currently subject to a burn ban.

4. **CONSENT ITEMS:**

### **PERSONNEL**

- a. To record the resignation of Christian Fyffe as a Detention Officer with the Panola County Sheriff's Office effective August 17, 2022.
- b. To record the separation of John Derflinger as an Operator with the Panola County Road and Bridge Department, Precinct #2 effective July 21, 2022 at 5:00 PM.
- c. To record the separation of Hunter LaGrone as a Mechanic with the Panola County Road and Bridge Department, Precinct #1 effective July 28, 2022 at 5:00 PM.
- d. To record a change in status of employment for Tyler Spears from Driver to Operator with the Panola County Road and Bridge Department, Precinct #4 effective August 15, 2022 at the rate of \$19.77 per hour.

### **ROAD & BRIDGE**

- a. To approve and record a request by Pond Pro's Custom Concrete to place a 2-3/8" metal pipe (with PVC water line enclosed) line within the right-of-way of Panola County Road #331.

### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of July, 2022.
- b. To ratify and record corrected minutes of Commissioners' Court meeting held May 8, 2017.
- c. To approve and record 2022 Budget Amendment No. 16.
- d. To record Holly Gibbs, Tax Assessor-Collector's revised Continuing Education Transcript for reporting period March 1, 2021 through February 28, 2022; and to record Maintenance Transcript for reporting period January 1, 2021 through December 31, 2021.
- e. To record a copy of the Panola County Juvenile Probation Department's written statement containing the date, time and place adjustments, documents and budgets will be considered for approval and recording.

- f. To ratify and record First Amendment to Grant Contract OAG Contract No. 2219384-01 between the Office of the Attorney General and Panola County regarding SAVNS Maintenance Contract.

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Communications Officer Carrie Riddle; PCSD Secretary Hannah Colle (2); PCSD Patrol Deputy Travis Wilson; PCSD Patrol Deputy Torey McLemore; PCSD Secretary Leigh Welk; PCSD Communications Officer Kaylee Sparks; PCSD Communications Officer Natalie Hogg; PCSD Communications Officer Karlee Cohorst; PCSD Administration Karen England; PCSD Detention Office Isaiah Daniels; PCSD Detention Officer Reid Peace; Panola County Clerk Bobbie Davis; 123<sup>rd</sup> Judicial District Court Manager Erin L. Johnson; 123<sup>rd</sup> Judicial District Court Reporter Carol Mixon; and Panola County Treasurer Joni Reed.

Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously, with Commissioner Dale LaGrone absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
- 7. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to award the bid for concrete/iron ore for road maintenance to **Dodson Trucking Inc.** The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE BID ATTACHED.
- 8. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to award the bid for Arkansas SB-2 (per yard) FOB and delivered, Arkansas 2-1/2" D-Ballast (per yard) FOB and delivered, and Arkansas Rip Rap (per yard) FOB and delivered to **S. D. Twomey Trucking**; and the bid for 3" X 5" Georgetown rock (per yard) FOB and

delivered to **Dodson Trucking Inc.** The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE BIDS ATTACHED.

9. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to receive the No New Revenue Tax Rate, Voters Approved Rate and de Minimis Tax Rate Schedule from Tax Assessor/Collector Holly Gibbs. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE SCHEDULE ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to set the Panola County Budget Hearing for Fiscal Year 2022 on August 16, 2022 at 1:35 PM; to set adoption of the 2023 Budget on August 16, 2022; and authorize publication of same in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Section 111.007). The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE LEGAL NOTICE ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to publish notice of meeting to vote on tax rate. The motion carried unanimously, with Commissioner Dale LaGrone absent.
12. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to publish Proposed Salaries and Allowances of Panola County Elected Officials as set out in the Proposed Budget for Fiscal Year 2023; and set adoption of salaries on August 16, 2022. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE LEGAL NOTICE ATTACHED.
13. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion not to impose extra fees on vehicle registration in Panola County. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE INFORMATION ATTACHED.
14. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to adopt Order #2022-12 granting applicable exemption on independent audit per Texas Local Government Code 262.024 for Panola County financial audit for fiscal year 2022 and to approve an engagement letter with the audit firm. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ORDER, ENGAGEMENT LETTER AND INFORMATION ATTACHED.
15. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve an Order of General Election for November 8, 2022. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ORDER ATTACHED.

16. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve Texas County and District Retirement System Plan Agreement for 2023 and authorize the County Judge to sign and submit the appropriate authorizations. The motion carried unanimously. SEE AGREEMENT ATTACHED.
17. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve and record Texas Association of Counties – County Choice Final Plan Selection Form – Choice 700 Medical/Health Insurance Benefits and Renewal Rates for 12/01/2022 to 11/30/2023; and authorize any surplus distribution deposited to the Retiree Health Trust Fund. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE CONFIRMATION ATTACHED.
18. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve an engagement letter from Rachel Payne, CPA, PLLC for the Criminal District Attorney’s Chapter 59 Asset Forfeiture Report for the year ended August 31, 2022. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ENGAGEMENT LETTER ATTACHED.
19. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve an engagement letter from Rachel Payne, CPA, PLLC for the Panola County Sheriff’s Department and Panola County Constables’ Offices proceeds of criminal asset forfeiture reports for the year ended December 31, 2022. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ENGAGEMENT LETTER ATTACHED.
20. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve Hangar #12 Lease Agreement for Panola County Airport-Sharpe Field between Panola County and Mike Mullins. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE HANGAR LEASE AGREEMENT ATTACHED.
21. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve Addendum No. 1 amending the contract for asphalt materials for road maintenance dated April 26, 2022 between Panola County, Texas and Longview Asphalt, Inc. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ADDENDUM AND INFORMATION ATTACHED.
22. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Election Systems & Software (ES & S) for DS200 Poll Place Scanner and Tabulator machines and software services for the Panola County Elections Office, to be funded by the American Rescue Plan Act. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PROPOSAL ATTACHED.

The meeting adjourned at 2:01 PM.


Dated this 2<sup>nd</sup> day of August, 2022.


  
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David L. Anderson, County Judge

9-13-22  
\_\_\_\_\_  
Date

State of Texas  
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 2, 2022.

  
\_\_\_\_\_  
Bobbie Davis, County Clerk



9/13/2022  
\_\_\_\_\_  
Date